

**Portage County Port Authority (PCPA)
Board of Directors**

**July 14, 2020, 2:00 p.m.
Via Zoom Meeting**

Directors Present: Bellino, Dominic; Hawke, Constance; Kovacich, John; Ryan, John (Chairman); Cotten, Lisa; Dix, David;

Directors Absent: Kohl II, Jack

Others Present: Ehrhart, Bradford (Ex-Officio and Portage Development Board); Fierle, Diana (Secretary-Treasurer)

Meeting was called to order at 2:02 p.m. a quorum was present

Approval of Minutes

A motion was made by Mr. Dix and seconded by Mr. Bellino to approve the minutes from the March 10, 2020 PCPA Board of Directors meeting. All voted in favor and the motion passed.

2021 Tax Budget Public Hearing

A motion was made by Mr. Kovacich to recess from the Portage County Port Authority Board of Director's meeting and enter into the 2021 tax budget hearing, seconded by Mr. Dix. All voted in favor and the motion passed.

Mr. Ryan (Chairman) called the meeting to order at 2:03PM.

Ms. Fierle stated the Public Hearing notice was advertised in *The Record-Courier* on June 28, 2020 and the Portage County Port Authority website.

Ms. Fierle stated the Public Hearing is being held to hear public comment regarding the PCPA proposed fiscal year 2021 Tax Budget which has been on display at the PCPA office and the Portage County Auditor's office since June 25, 2020.

Ms. Fierle stated the budget is set up as last year with no real changes. The draft tax budget was recommended from the earlier Finance Committee meeting. Mr. Ryan stated that if we do not receive sufficient revenues in 2021 the Port Authority might not do all things stated in the 2021 tax budget.

With no public comment, the directors exited the Public Hearing and re-entered the PCPA Board of Directors Meeting. A motion was made by Mr. Bellino to reconvene the PCPA Board of Directors meeting, seconded by Mr. Kovacich. All voted in favor and the motion passed.

Reports and Communication

- *Chairman, John Ryan*
 - The board meeting was advertised in the Record Courier on June 28, 2020.

- **Finance Reports, Secretary-Treasurer, Diana Fierle**
 - The PCPA money market account has a balance of \$129,960.56 as of June 30, 2020.
 - The PCPA checking account has a balance of \$103,122.38.
 - The PCPA special activities account has a balance of \$530.88.
 - Total of all PCPA accounts is \$233,613.82.
 - Ms. Fierle reviewed the budget report and stated that so far this year expenses are at \$28,922.45.
 - The Treasure’s Reports show all expenses and income for each account.
 - ***A motion was made by Mr. Bellino and seconded by Mr. Dix to accept the Finance Reports as presented. All voted in favor and the motion passed.***

- **Portage Development Board Report – Mr. Ehrhart, President**
 - Mr. Ehrhart discussed the unemployment and civilian labor force figures. Warn notices from General Aluminum, Schneller and a group at the Ohio Turnpike plaza in Shalersville. He stated small machine shops are having problems and American Heritage Billiards in Streetsboro is closing. One good thing is that we will have a large 168,000 sq. ft. facility on the market with rail. This building will not stay vacant very long.

 - The good in all this is that PDB has 5-6 major successes so far this year. Mr. Ehrhart went on to describe these successes. Our pipeline of projects is great. We have thirteen new projects since March and the beginning of COVID19. Some of the projects should involve the port authority and we will let you know if this happens. Demand for workers is still very high. We see hiring signs all over the county. We are in the process of looking at virtual job fairs.

- **Finance Committee Report - Mr. Bellino –** All financial reports were discussed at the earlier Finance-Audit Committee meeting. Mr. Bellino also went on to discuss the 2018/2019 Audit report. This will be accepted later in the meeting. Mr. Bellino also explained the 2021 Tax Budget that was reviewed in the Finance-Audit Committee meeting and the Public Hearing. This is to be considered shortly in the meeting. The Finance-Audit Committee has recommended approval of the 2021 Tax budget. When approved, Ms. Fierle will forward to the Portage County Auditor’s office and the Portage County Budget Commission.

Consideration of New Resolutions and Motions

- A motion was made by Mr. Bellino and seconded by Mr. Kovacich to approve Resolution No. 20-004 (2021 Tax Budget) as presented and recommended by the Finance-Audit Committee. All voted in favor and the motion passed.

- A motion was made by Mr. Kovacich and seconded by Mr. Dix to accept the 2018/2019 Audit performed by the Ohio Auditor of State’s office. All voted in favor and the motion passed.

Other

- PCPA meetings have been scheduled for Tuesday, September 15, 2020 at 2:00 p.m.; and, Tuesday, December 8, 2020 at 2:00 p.m. (with a Finance-Audit Committee to meet at 1:30 p.m.).

RESOLUTION NO. 20-004

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**RE: ADOPTION OF PORTAGE COUNTY
PORT AUTHORITY PROPOSED TAX
BUDGET FOR TAX YEAR 2021.**

It was moved by Dominic Bellino seconded by John Kovacich that the following Resolution be adopted:

WHEREAS, the Portage County Port Authority Proposed Tax Budget for 2021 was on display for public viewing at the offices of the Portage County Port Authority, the Portage County Auditor, and on the Portage County Port Authority website on June 25, 2020, prior to the date of the public hearing; and

WHEREAS, a public hearing on the Portage County Port Authority Proposed Tax Budget for 2021, as required by ORC 5705.30, was held on July 14, 2020 after being duly publicized on June 28, 2020 in a newspaper of general circulation (Record-Courier); now therefore be it

RESOLVED, that the Portage County Port Authority Proposed Tax Budget for 2021 be and hereby is adopted, and that a copy of this resolution and two copies of the Portage County Proposed Tax Budget for 2021 be signed by the Portage County Port Authority Board of Directors and forwarded to the County Auditor; and be it further

RESOLVED, that the Board of Directors finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

*	*	*	*	*
Lisa Anne Cotten, yea;		John Ryan, yea;		Dominic Bellino, yea;
Jack Kohl II, absent;		Constance Hawke, yea;		David Dix, yea;
John Kovacich, yea;				
*	*	*	*	*

There being no further business to come before the Board of Directors, the meeting of July 14, 2020, a motion was made by Mr. Kovacich and seconded by Ms. Cotten, to adjourn. All voted in favor and the meeting adjourned at 2:25 p.m.

We do hereby certify that the foregoing is a true and correct record of the Portage County Port Authority Board of Director's regular meeting on July 14, 2020.

Constance Hawke

John Ryan, Chairman

Dominic Bellino, Vice-Chairman

Absent
Jack Kohl, II

Lisa Anne Cotten

David Dix

John Kovacich

Diana Fierle, Secretary/Treasurer